

REGULAR CITY COUNCIL - AGENDA

Some members of the City Council will participate in the meeting by telephone pursuant to Minnesota Statutes, Section 13D.021 rather than in person at the City Council's regular meeting place at City Hall, 5200 85th Avenue North, Brooklyn Park, Minnesota. Members of the public can monitor the Council meeting in person or by watching it on CCX Media Channel 16 or by livestreaming it at https://nwsccc-brooklynpark.granicus.com/ViewPublisher.php?view_id=5.

Anyone who wants to address the Council during the Public Comment period or on an Agenda Item may do so in person or by calling 763-493-8180 or emailing devin.montero@brooklynpark.org by 4:30 p.m. on the meeting day. You will be asked to provide your name, address, email, and phone number. You will then be registered to speak during the Public Comment period or on the agenda item and will be provided the call in number to address the Council.

Members of the public who desire to give input or testimony during the meeting may do so in person or by texting City Clerk Devin Montero at 763-439-1883 or emailing him at devin.montero@brooklynpark.org. (Subject line: "Council Testimony").

If you need these materials in an alternative format or need reasonable accommodations for a City Council meeting, please provide the City with 72 hours notice by calling 763-424-8000 or emailing Josie Shardlow at josie.shardlow@brooklynpark.org. Para asistencia, 763-424-8000; Yog xav tau kev pab, 763-424-8000.

Our Vision: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all.

Our Brooklyn Park 2025 Goals:

A united and welcoming community, strengthened by our diversity - Beautiful spaces and quality infrastructure make Brooklyn Park a unique destination - A balanced economic environment that empowers businesses and people to thrive - People of all ages have what they need to feel healthy and safe - Partnerships that increase racial and economic equity empower residents and neighborhoods to prosper - Effective and engaging government recognized as a leader

I. ORGANIZATIONAL BUSINESS**1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

2. PUBLIC COMMENT AND RESPONSE 6:00 p.m. Provides an opportunity for the public to address the Council on items which are not on the agenda. Public Comment will be limited to 15 minutes (if no one is in attendance for Public Comment, the regular meeting may begin), and it may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Individuals should limit their comments to three minutes. Council Members will not enter into a dialogue with residents. Questions from the Council will be for clarification only. Public Comment will not be used as a time for problem solving or reacting to the comments made, but rather for hearing the residents for informational purposes only.

2A. RESPONSE TO PRIOR PUBLIC COMMENT**2B. PUBLIC COMMENT**

3A. APPROVAL OF AGENDA (Items specifically identified may be removed from Consent or added elsewhere on the agenda by request of any Council Member.)

3B. PUBLIC PRESENTATIONS/PROCLAMATIONS/RECEIPT OF GENERAL COMMUNICATIONS**3B.1 Introduction of New Employees**

 [3B.1 RECA](#)

3B.2 Mayor's Proclamation to Recognize January 15, 2024 as Reverend Dr. Martin Luther King Jr. Day in the City of Brooklyn Park

 [3B.2 RECA](#)

 [A. PROCLAMATION](#)

II. STATUTORY BUSINESS AND/OR POLICY IMPLEMENTATION

4. CONSENT (All items listed under Consent, unless removed from Consent in agenda item 3A, shall be approved by one council motion.) Consent Agenda consists of items delegated to city management or a commission but requires council action by State law, City Charter or city code. These items must conform to a council approved policy, plan, capital improvement project, ordinance or contract. In addition, meeting minutes shall be included.

4.1 Set Public Hearing Date for February 12, 2024 to Consider the Recommendation of the Brooklyn Park Charter Commission to amend Charter Chapter 4, Section 4.03 of the Home Rule City Charter

 [4.1 RECA](#)

 [A.. PUBLIC HEARING NOTICE](#)

4.2 Appointment of Assistant Weed Inspectors

 [4.2 RECA](#)


4.3 Appointment of Tree Inspectors

 [4.3 RECA](#)

4.4 Tobacco License for Standridge Empire, Inc, dba Cellars Wine & Spirits – Brooklyn Park located at 7944 Brooklyn Boulevard, Brooklyn Park, MN 55445

 [4.4 RECA](#)

4.5 Appointment of Health Officer

 [4.5 RECA](#)

4.6 Designation of Official Newspaper

 [4.6 RECA](#)

 [A. LETTER FROM SUN-POST NEWSPAPER](#)

 [4.1B MN STATUTE 331A.02 - REQUIREMENTS FOR A QUALIFIED NEWSPAPER](#)

4.7 Appointments to the Suburban Rate Authority

 [4.7 RECA](#)

 [A. RESOLUTION](#)

4.8 Appointment of Acting City Manager

 [4.8 RECA](#)

4.9 Set Local Board of Appeal and Equalization Date and Time for April 8, 2024, at 6:00 p.m.

 [4.9 RECA](#)

4.10 Resolution Designating Real Property Appraisers for 2024

 [4.10 RECA](#)

 [A. RESOLUTION](#)

4.11 Amendment to Kennedy & Graven Legal Services Contract

 [4.11 RECA](#)

 [A. 2022-2025 KENNEDY & GRAVEN LEGAL SERVICES AGREEMENT](#)

 [B. AMENDMENT TO KENNEDY & GRAVEN LEGAL SERVICES AGREEMENT](#)

4.12 Approve a Tetrahydrocannabinol (THC) License for Palmer Lake VFW, 2617 Brookdale Drive N. Brooklyn Park, MN 55444

 [4.12 RECA](#)


4.13 Approve a Tetrahydrocannabinol (THC) License for E-cig Market Corporation, 8413 West Broadway N., Brooklyn Park, MN 55445

 [4.13 RECA](#)

4.14 Approve a Tetrahydrocannabinol (THC) License for Brooklyn Grocery & Tobacco, 6321 Zane Avenue N. Brooklyn Park, MN 55429

 [4.14 RECA](#)

4.15 Accept Hennepin Youth Sports Playground Grant and Award Contract for Mississippi Gateway Regional Park Playground

 [4.15 RECA](#)

 [A. RESOLUTION](#)

 [B. PLAYGROUND PROPOSAL TABULATION](#)

 [C. NORTHLAND RECREATION BID SHEET](#)

 [D. NORTHLAND RECREATION PROPOSAL](#)


4.16 Approve Change Order for Professional Service Agreement with Design by Melo in the amount of \$48,280 for Teen Center Design

 [4.16 RECA](#)

 [A. RESOLUTION](#)


 [B. TEEN CENTER DESIGN CHANGE ORDER REQUEST](#)

4.17 Review and Approval of the Policy Pertaining to the Application and Appointment Procedure for Filling a Vacancy in the Office of Mayor or City Council Member

 [4.17 RECA](#)

 [A. MAYOR/COUNCIL MEMBER APPLICATION AND APPOINTMENT POLICY](#)

4.18 Approval of Elected Officials Rules of Procedures and Code of Conduct Manual

 [4.18 RECA](#)

 [A. CITY OF BROOKLYN PARK ELECTED OFFICIALS RULES OF PROCEDURES AND CODE OF CONDUCT](#)

5. PUBLIC HEARINGS-None.


6. LAND USE ACTIONS-None.

7. GENERAL ACTION ITEMS

7.1 Appointment of Mayor Pro Tem

 [7.1 RECA](#)

7.2 Approval of Legislative Priorities

 [7.2 RECA](#)

 [A. MARKED UP - 2024 FEDERAL AND STATE LEGISLATIVE PRIORITIES AND POSITIONS](#)

 [B. 2024 FEDERAL AND STATE LEGISLATIVE PRIORITIES AND POSITIONS](#)

III. DISCUSSION – These items will be discussion items but the City Council may act upon them during the course of the meeting.

8. DISCUSSION ITEMS None.


IV. VERBAL REPORTS AND ANNOUNCEMENTS

9A. COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS

9B. CITY MANAGER REPORTS AND ANNOUNCEMENTS

V. WORK SESSION – Recess to Room A203

10.1 Racial Equity Principles Discussion

 [10.1 Summary Report](#)

 [A. RACIAL EQUITY PRINCIPLES THEMES](#)

VI. ADJOURNMENT

Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided for the City Council on each agenda item in advance from City staff and appointed commissions; and decisions are based on this information and past experiences. If you are aware of information that has not been discussed, please raise your hand to be recognized. Please speak from the podium. Comments that are pertinent are appreciated. Items requiring excessive time may be continued to another meeting.