

Chair:
William Lewis

Vice Chair:
John Ferm

Board Members:
Ken Helvey
Deb Syhre
Kelly Cunningham
Andy Mielke
Krista Kuhnly



Address:
12951 Weaver Lake Road
Maple Grove, MN 55369

Phone:
763-494-6500

Website:
maplegrovern.gov

**Regular Park Board
Agenda
November 21, 2024
7:00 p.m.
Council Chambers**

1. CALL TO ORDER, APPROVAL OF AGENDA

The regular meeting was called to order by Parks and Recreation Board (Vice) Chair.

Call for any additions, changes or deletions to the agenda.

Motion to approve as proposed or approve as amended the agenda for the regular meeting.

2. PUBLIC COMMENTS

Individuals may address the Park Board about an item not contained on the agenda. A maximum of five (5) minutes is allowed for each speaker, however this time may be reduced if many speakers are present. The Board Chair may limit time and the number of speakers at their discretion. For those wishing to address the Park Board, please complete a public comment card at the back of the Council Chambers and give the card to staff or the Chair before the meeting begins.

3. SPECIAL BUSINESS - No items to present

4. BOARD MEMBERS, STAFF REPORTS

Monthly reports by Park Board members, Council Liaison and staff

5. CONSENT BUSINESS

All matters listed under Consent Business are considered to be routine by the Parks and Recreation Board and will be enacted by one motion. There may be an explanation, but no separate motion on these items. If a separate motion is desired, specific item must be removed from Consent Business and considered individually.

5.A. Approve minutes - October 17, 2024 regular meeting

Documents:

[BAF - Approve minutes - October 17, 2024 regular meeting.pdf](#)
[Attachment A - Minutes - October 17, 2024 regular meeting.pdf](#)

5.B. Approve minutes - October 17, 2024 special meeting - park tour

Documents:

[BAF - Approve minutes - October 17, 2024 special meeting - park tour.pdf](#)
[Attachment A - Minutes - October 17, 2024 special meeting - park tour.pdf](#)

5.C. Approve claims

Documents:

[BAF - Approve claims.pdf](#)
[Attachment A - 10-16-2024 Park check register.pdf](#)
[Attachment B - 10-23-2024 Park check register.pdf](#)
[Attachment C - 10-30-2024 Park check register.pdf](#)
[Attachment D - 11-06-2024 Park check register.pdf](#)
[Attachment E - 09-12-2024 Purchasing card register.pdf](#)
[Attachment F - 09-26-2024 Purchasing card register.pdf](#)

5.D. Appointment of recreation coordinator and authorize recruitment for administrative assistant 1

Documents:

[BAF - Appointment of recreation coordinator and authorize recruitment for administrative assistant 1.pdf](#)

5.E. Fee waiver request - American Red Cross Blood Drives 2025

Documents:

[BAF - Fee waiver request - American Red Cross Blood Drives 2025.pdf](#)
[Attachment A - ARC fee waiver request letter.pdf](#)

5.F. Fee waiver request – Cross Community Players

Documents:

[BAF - Fee waiver request - Cross Community Players.pdf](#)
[Attachment A - Cross Community Players fee waiver request.pdf](#)

5.G. Fee waiver request – Maple Grove Lions 2025

Documents:

[BAF - Fee waiver request - Maple Grove Lions 2025.pdf](#)
[Attachment A - Maple Grove Lions 2025 letter.pdf](#)

5.H. 2025 park facility fee schedule amendment

Documents:

[BAF - 2025 park facility fee schedule amendment.pdf](#)
[Attachment A - 2025 park facility fee schedule amendment.pdf](#)

5.I. Subdivision - Arbor Lakes Business Park 6th Addition

Documents:

[BAF - Subdivision - Arbor Lakes Business Park 6th Addition.pdf](#)
[Attachment A - Location map.pdf](#)
[Attachment B - Plat map.pdf](#)

6. OLD BUSINESS

6.A. Lions Pavilion replacement

Documents:

[BAF - Lions Pavilion replacement.pdf](#)
[Attachment A - Pavilion architectural options.pdf](#)
[Attachment B - Pavilion prefabricated options.pdf](#)
[Attachment C - Pavilion cost projections.pdf](#)

6.B. Policies for usage of public parks, recreation facilities, and equipment

Documents:

[BAF - Policies for usage of public parks, recreation facilities, and equipment.pdf](#)
[Attachment A - Section revisions clean copy.pdf](#)
[Attachment B - Section revisions redlined.pdf](#)

7. NEW BUSINESS

7.A. OMGHA operations and capital investment agreement – first amendment

Documents:

[BAF - OMGHA operations and capital investment agreement - first amendment.pdf](#)
[Attachment A - First amendment - OMGHA operations and capital investment agreement.pdf](#)
[Attachment B - Letter from OMGHA.pdf](#)
[Attachment C - Location and layout images.pdf](#)
[Attachment D - OMGHA operations and capital investment agreement.pdf](#)

7.B. TCO rink replacement

Documents:

[BAF - TCO rink replacement.pdf](#)
[Attachment A - TCO rink size options.pdf](#)
[Attachment B - MGHS letter of support.pdf](#)
[Attachment C - MGSS letter of support.pdf](#)
[Attachment D - OMGHA letter of support.pdf](#)

7.C. Maple Grove Community Garden program - phase 2

Documents:

[BAF - Maple Grove Community Garden program - phase 2.pdf](#)
[Attachment A - Community garden phase 2 location and layout.pdf](#)
[Attachment B - Community garden phase 2 layout.pdf](#)
[Attachment C - 2024 interested participant geographical location.pdf](#)
[Attachment D - Community garden phase 2 budget.pdf](#)

8. NON-AGENDA INFORMATIVE ITEMS, NEWSWORTHY MEMOS

8.A. Non-agenda informative items, newsworthy memos

Documents:

BAF - Non-agenda informative items, newsworthy memos.pdf
Attachment A - Assistant Parks and Recreation Director newsworthy.pdf
Attachment B - Parks and Planning Superintendent newsworthy.pdf
Attachment C - Community Center Manager newsworthy.pdf

ADJOURNMENT