



CITY of CRYSTAL

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Posted: Aug. 30, 2024

City Council Meeting Agenda
Tuesday, Sept. 3, 2024
7 p.m.
Council Chambers/Zoom Meeting

The city manager's comments are bolded.

1. Call to Order, Roll Call, and Pledge of Allegiance
2. Approval of Agenda
The Council will consider approval of the agenda.
3. Consent Agenda
The Council will consider the following items, which are routine and non-controversial in nature, in a single motion:
 - 3.1 Approval of the minutes from the following meetings:
 - a. The City Council work session on Aug. 20, 2024.
 - b. The City Council meeting on Aug. 20, 2024.
 - 3.2 Approval of the list of license applications submitted by the city clerk to the City Council, a list that is on file in the office of the city clerk.
4. Open Forum
The City Council appreciates hearing from citizens about items of concern and desires to set aside time during each meeting for Open Forum. To provide ample opportunity for all, speaking time is limited to three minutes, and topic discussion is limited to 10 minutes. The Mayor may, as presiding officer, extend the total time allowed for a topic. By rule, no action may be taken on any item brought before the Council during Open Forum. The Council may place items discussed during Open Forum onto subsequent council meeting agendas.
5. Regular Agenda
 - 5.1 The Council will consider approval of disbursements of more than \$25,000 submitted by the finance department to the City Council, a list that is on file in the office of the finance department.**
Due to the short amount of time between meetings and the Labor Day holiday, these will be provided at the council meeting if required.
 - 5.2 The Council will consider resolutions approving the preliminary 2025 budgets and tax levies.

At its August work session, the City Council reviewed the 2025 preliminary general fund budget and levies. The overall 2025 levy began with an expected increase of 14%. Since the 2024 budget approval last December, there are four new staffing requests. In addition to the new positions, wage and benefit adjustments, general inflation, and additional capital savings needs, the proposed levy increase is 16.08%. Staff recommends the adoption of the resolutions approving the 2025 preliminary budget and levies.

- 5.3 The Council will consider approval of an 8-unit twin home development at 6203-6213 36th Ave. N.
- a) Consider 2nd reading and adoption of an ordinance rezoning 6203-6213 36th Ave. N. from R1 to R2-Planned Development.
 - b) Consider a resolution summary language for publication of the ordinance.

Creek Edge Townhomes LLC is proposing to consolidate the two properties they own at 6203 and 6213 – 36th Avenue N. into one lot and then rezone the property for the construction of four new twin homes. The property is currently zoned Low-Density Residential (R-1), and the applicant is proposing to rezone the property to Planned Development (R2-PD). At the August 20 meeting, the Council approved the first reading of the rezoning ordinance including site and building plans. The Council is now asked to approve the second reading and adoption of the rezoning ordinance and a resolution for a summary publication of the ordinance. Recommend approval.

- 5.4 The Council will consider a resolution approving a quote for concrete at the south fire station.

The Long-Term Plan included the replacement of the South Fire Station’s concrete driveway apron in 2024. When staff was reviewing the proposed apron project, it was determined that additional concrete driveway work was needed due to the driveway and parking area’s condition. The additional funding will come from the Streets Miscellaneous Concrete budget. Odessa II submitted the lowest qualified bid. Recommend approval and awarding of the south fire station concrete project to Odessa II.

- 5.5 The Council will consider a resolution approving a labor quote to install Joint Water Commission (JWC) valves.

The JWC is replacing a water main valve at 47th Ave. N. and Douglas Dr. in preparation for a future pipe replacement as part of its CIP. The City of Crystal will be administering this project. Crystal also has a city water main valve that needs replacement at 45th Ave. N. and Douglas Dr. The city is taking advantage of the work being done in the same area to have its valve replaced at the same time. The respective entities will pay the correlating expenses. Valley Rich Co. Inc has been selected as the qualified low bidder. Recommend approval.

6. Announcements

- a. The City Council will hold a work session on Thursday, Sept. 12 at 6:30 p.m. in Conference Room A at City Hall and Via Zoom.
- b. The next City Council meeting is Tuesday, Sept. 17 at 7 p.m. in the Council Chambers at City Hall and via Zoom.

- c. City Council meetings and work sessions are open to the public. Current and previous meetings are available for viewing and listening at www.crystalmn.gov.

7. Adjournment

Have a great weekend. See you at Tuesday's meeting.