

Chair:
William Lewis

Vice Chair:
John Fern

Board Members:
Ken Helvey
Deb Syhre
Kelly Cunningham
Andy Mielke
Krista Kuhnly



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**Regular Park Board
Agenda
January 16, 2025
7:00 p.m.
Council Chambers**

1. CALL TO ORDER, APPROVAL OF AGENDA

The regular meeting was called to order by Parks and Recreation Board (Vice) Chair.

Call for any additions, changes or deletions to the agenda.

Motion to approve as proposed or approve as amended the agenda for the regular meeting.

2. PUBLIC COMMENTS

Individuals may address the Park Board about an item not contained on the agenda. A maximum of five (5) minutes is allowed for each speaker, however this time may be reduced if many speakers are present. The Board Chair may limit time and the number of speakers at their discretion. For those wishing to address the Park Board, please complete a public comment card at the back of the Council Chambers and give the card to staff or the Chair before the meeting begins.

3. SPECIAL BUSINESS

3.A. Park Board Members - oath of office

Documents:

[BAF - Park Board member - oath of office.pdf](#)

3.B. Park Board - election of officers

Documents:

[BAF - Park Board - election of officers.pdf](#)

3.C. Maple Lakes and Teal Lake Linear Park Study

Documents:

[BAF - Maple Lakes and Teal Lake Linear Park Study.pdf](#)
[Attachment A - Maple Lakes and Teal Lake Linear Park Study.pdf](#)
[Attachment B - Staff Presentation.pdf](#)

4. BOARD MEMBERS, STAFF REPORTS

Monthly reports by Park Board members, Council Liaison and staff

4.A. Reports from Board, Council Liaison, and staff

Documents:

[BAF - Reports from Board, Council Liaison, and staff.pdf](#)
[Attachment A - Staff report presentation.pdf](#)

5. CONSENT BUSINESS

All matters listed under Consent Business are considered to be routine by the Parks and Recreation Board and will be enacted by one motion. There may be an explanation, but no separate motion on these items. If a separate motion is desired, specific item must be removed from Consent Business and considered individually.

5.A. Approve minutes - December 19, 2024 regular meeting

Documents:

[BAF - Approve minutes - December 19, 2024 regular meeting.pdf](#)
[Attachment A - Approve minutes - December 19, 2024 regular meeting.pdf](#)

5.B. Approve claims

Documents:

[BAF - Approve claims.pdf](#)
[Attachment A - 12-18-2024 Park check register.pdf](#)
[Attachment B - 12-26-2024 Park check register.pdf](#)
[Attachment C - 12-31-2024 Park check register.pdf](#)

5.C. Fee waiver request Maple Grove Ambassador

Documents:

[BAF - Fee waiver request Maple Grove Ambassador.pdf](#)
[Attachment A - MG Ambassadors 2025 - letter.pdf](#)

5.D. 2024 Fourth quarter Community Center participation report

Documents:

[BAF - 2024 Fourth quarter Community Center participation report.pdf](#)
[Attachment A - 2024 Fourth quarter Community Center report.pdf](#)

5.E. 2024 Fall recreation participation report

Documents:

[BAF - 2024 Fall recreation participation report.pdf](#)
[Attachment A - Fall 2024 recreation participation report.pdf](#)

5.F. Event Contract - Maple Grove Farmers Market and Church of the Open Door

Documents:

[BAF - Event Contract - Maple Grove Farmers Market and Church of the Open Door.pdf](#)
[Attachment A - Event contract - Maple Grove Farmers Market and Church of the Open Door.pdf](#)

6. OLD BUSINESS - No items to present

7. NEW BUSINESS

7.A. 2025 Park Dedication Rates

Documents:

[BAF - 2025 Park Dedication rates.pdf](#)
[Attachment A - Council action form - 2025 Park Dedication rates with attachments.pdf](#)

7.B. Park planning consultant services

Documents:

[BAF - Park planning consultant services.pdf](#)
[Attachment A - Park service area map.pdf](#)

8. NON-AGENDA INFORMATIVE ITEMS, NEWSWORTHY MEMOS

8.A. Non-agenda informative items, newsworthy memos

Documents:

[BAF - Non-agenda informative items, newsworthy memos.pdf](#)
[Attachment A - Assistant Parks and Recreation Director newsworthy.pdf](#)
[Attachment B - Parks and Planning Superintendent newsworthy.pdf](#)
[Attachment C - Community Center Manager newsworthy.pdf](#)

ADJOURNMENT