

**Mayor:**  
Mark Steffenson  
**Councilmembers:**  
Rachelle Johnson  
Kristy Janigo  
Mike Ostaffe  
Jon McCullough



**City Council  
regular meeting agenda  
January 21, 2025  
7:30 p.m.**

**Address:**  
12800 Arbor Lakes Pkwy  
Maple Grove, MN 55369  
**Phone:**  
763-494-6000  
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**"Serving Today, Shaping Tomorrow"**

**1. CALL TO ORDER**

**A. Oath of office and presentation of Certificate of Election for  
Councilmember Ostaffe**

Documents:

[CAF - Oath of office and presentation of Certificate of Election for  
Councilmember Ostaffe.pdf](#)

**2. ADDITIONS OR DELETIONS TO AGENDA**

Any Councilmember who wishes to delete item(s) from the agenda or add item(s) to the agenda shall move that at this time.

**3. CONSENT ITEMS**

All matters listed under consent items are considered to be routine by the City Council and will be adopted by one motion and in the form listed below. If discussion is desired, that item will be removed from the consent items and will be considered separately.

**A. Minutes - City Council regular meeting minutes**

CONSENT ITEM      MINUTES

Documents:

[January 6, 2025 City Council regular meeting minutes.pdf](#)

**B. Appointment of customer service representative**

CONSENT ITEM      HUMAN RESOURCES

Documents:

[CAF - Appointment of customer service representative.pdf](#)

**C. Appointment of lead water and sewer**

CONSENT ITEM      HUMAN RESOURCES

Documents:

[CAF - Appointment of lead water and sewer.pdf](#)

D. Appointment of police officer

CONSENT ITEM      HUMAN RESOURCES

Documents:

[CAF - Appointment of police officer.pdf](#)

E. Appointment of police officer

CONSENT ITEM      HUMAN RESOURCES

Documents:

[CAF - Appointment of police officer.pdf](#)

F. Recruitment approval for records management technician

CONSENT ITEM      HUMAN RESOURCES

Documents:

[CAF - Recruitment approval for record managment technician.pdf](#)

G. Recruitment approval for water and sewer maintenance operator 3

CONSENT ITEM      HUMAN RESOURCES

Documents:

[CAF - Recruitment approval for water and sewer maintenance operator 3.pdf](#)

H. Maple Grove New Elementary School final plat - Resolution No. 25-020

CONSENT ITEM      COMMUNITY & ECONOMIC DEVELOPMENT

Documents:

[CAF - Maple Grove New Elementary School final plat - Resolution No. 25-020.pdf](#)

[Attachment A - Location map.pdf](#)

[Attachment B - Maps.pdf](#)

[Attachment C - Memorandums.pdf](#)

[Attachment D - Resolution No. 25-020.pdf](#)

I. 2024 Sanitary Sewer Manhole Rehabilitation Project No. 24-09 Final acceptance

CONSENT ITEM          ENGINEERING - PUBLIC WORKS

Documents:

[CAF - 2024 Sanitary Sewer Manhole Rehabilitation Project No. 24-09 Final acceptance.pdf](#)  
[Attachment A - Final pay request.pdf](#)

J. 2025 Watermain Replacement Project No. 25-08 Resolution No. 25-018

CONSENT ITEM          ENGINEERING - PUBLIC WORKS

Documents:

[CAF - 2025 Watermain Replacement Project No. 25-08 Resolution No. 25-018.pdf](#)  
[Attachment A - Resolution No. 25-018.pdf](#)  
[Attachment B - Location map.pdf](#)

K. BNSF Railroad Crossing Replacement Project No. 25-11 Project establishment Resolution No. 25-023

CONSENT ITEM          ENGINEERING - PUBLIC WORKS

Documents:

[CAF - BNSF Railroad Crossing Replacement Project No. 25-11 Project establishment Resolution No. 25-023.pdf](#)  
[Attachment A - Resolution No. 25-023.pdf](#)  
[Attachment B - Feasibility report.pdf](#)  
[Attachment C - Project location map.pdf](#)

L. CSAH 101 73rd Ave to 83rd Ave Rehabilitation Project No. 22-10 Final acceptance

CONSENT ITEM          ENGINEERING - PUBLIC WORKS

Documents:

[CAF - CSAH 101 73rd Ave to 83rd Ave Rehabilitation Project No. 22-10 Final acceptance.pdf](#)  
[Attachment A - Final payment request.pdf](#)

M. East Fish Lake Trail Replacement Project No. 25-05 Approve plans and specs - authorize ad for bids Resolution No. 25-022

CONSENT ITEM          ENGINEERING - PUBLIC WORKS

Documents:

[CAF - East Fish Lake Trail Replacement Project No. 25-05 Approve plans and specs - authorize ad for bids Resolution No. 25-022.pdf](#)

[Attachment A - Resolution No. 25-022.pdf](#)

[Attachment B - Project location map.pdf](#)

N. Transit stations 2025 janitorial agreement with Cady Building Maintenance

CONSENT ITEM      ENGINEERING - PUBLIC WORKS

Documents:

[CAF - Transit stations 2025 janitorial agreement with Cady Building Maintenance.pdf](#)

[Attachment A - Transit stations 2025 janitorial agreement with Cady Building Maintenance.pdf](#)

O. Main Street and Lakeview Drive Street Reconstruction Project No. 25-06 Approve plans-authorize ad for bids Resolution No. 25-019

CONSENT ITEM      ENGINEERING - PUBLIC WORKS

Documents:

[CAF - Main Street and Lakeview Drive Street Reconstruction Project No. 25-06 Approve plans-authorize ad for bids Resolution No. 25-019.pdf](#)

[Attachment A - Resolution No. 25-019.pdf](#)

[Attachment B - Project location map.pdf](#)

P. Sureties - 01-21-25

CONSENT ITEM      ENGINEERING - PUBLIC WORKS

Documents:

[CAF - Sureties - 01-21-25.pdf](#)

Q. 2025 replace and upgrade PCs

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - 2025 replace and upgrade PCs.pdf](#)

[Attachment A - Calian quote.pdf](#)

R. Accept donation from the Hindu Society of Minnesota to the Police Department to benefit the department's Unmanned Aerial System (UAS) or drone program

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Accept donation from the Hindu Society of MN to the Police Department to benefit the departments UAS or drone program.pdf](#)

#### S. Annual close of inactive funds

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Annual close of inactive funds.pdf](#)  
[Attachment A - List of funds to be closed.pdf](#)

#### T. Approval of the JustFOIA master service agreement

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Approval of the JustFOIA master service agreement.pdf](#)  
[Attachment A - MSA 25354 - City of Maple Grove.pdf](#)  
[Attachement B - Addendum 1 to MSA 25354 - City of Maple Grove - 34369.pdf](#)

#### U. Cohesity backup replacement

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Cohesity backup replacement.pdf](#)  
[Attachment A - Calian Cohesity quote.pdf](#)

#### V. Lower potency cannabinoid products license for Cub Foods

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Lower potency cannabinoid products license for Cub Foods.pdf](#)

#### W. Approve claims

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Approve claims.pdf](#)  
[Attachment A - 12-26-2024 Check register.pdf](#)  
[Attachment B - 12-31-2024 Check register.pdf](#)  
[Attachment C - 1-08-2025 Check register.pdf](#)  
[Attachment D - 1-10-2025 EFT payment register.pdf](#)  
[Attachment E - 11-06-2024 Purchasing card payment register.pdf](#)

#### 4. REMOVED CONSENT ITEMS

At this time, consent items removed for further discussion will be considered.

#### 5. SPECIAL BUSINESS

OPEN FORUM - Individuals may address the City Council about any item not contained on the agenda. A maximum of five (5) minutes is allowed for each speaker, however this time may be reduced if many speakers are present. The Mayor may limit time and the number of speakers at his discretion. For those wishing to address the Council, please complete a blue card at the back of the Council Chambers and give the card to staff or the Mayor before the meeting begins.

##### A. Open forum

#### 6. PUBLIC HEARINGS

##### A. Public hearing for the on-sale intoxicating and Sunday sale liquor license for KPOT Korean BBQ and Hot Pot

Documents:

[CAF - Public hearing - on-sale intoxicating and Sunday sale liquor license for KPOT Korean BBQ and Hot Pot.pdf](#)

##### B. Public hearing - assessment hearing - 2025 Street Rehabilitation Program

Documents:

[CAF - Public hearing - assessment hearing - 2025 Street Rehabilitation Program.pdf](#)

[Attachment A - Proposed assessment rolls.pdf](#)

[Attachment B - Project No. 25-01 area map.pdf](#)

[Attachment C - Project No. 25-02 area map.pdf](#)

[Attachment D - Project No. 25-03 area map.pdf](#)

[Attachment E - Public hearing exhibits.pdf](#)

##### C. Public hearing - Osseo School District New Elementary School Project No. 24-22 Resolution No. 25-017

Documents:

[CAF - Public hearing - Osseo School District New Elementary School Project No. 24-22 Resolution No. 25-017.pdf](#)

[Attachment A - Resolution No. 25-017.pdf](#)

[Attachment B - Project location map.pdf](#)

[Attachment C - Public hearing exhibit.pdf](#)

##### D. Public hearing - Arbor Lakes Business Park Frontage Road Easement vacation No. 24-08 Resolution No. 25-014

Documents:

[CAF - Public hearing - Arbor Lakes Business Park Frontage Road Easement vacation No. 24-08 Resolution No. 25-014.pdf](#)

[Attachment A - Resolution No. 25-014.pdf](#)  
[Attachment B - Vacation description and graphic.pdf](#)  
[Attachment C - Location map.pdf](#)  
[Attachment D - Arbor Lakes Business Park 6th Addition final plat.pdf](#)  
[Attachment E - Private utility comments.pdf](#)

## 7. COMMUNITY AND ECONOMIC DEVELOPMENT ITEMS

### A. Report of upcoming community and economic development items

#### Documents:

[January 27, 2025 Planning Commission agenda - cancelled.pdf](#)  
[December 9, 2024 Planning Commission draft minutes.pdf](#)

## 8. ENGINEERING - PUBLIC WORKS ITEMS

### A. Proposed changes to the Maple Grove Transit Commission

#### Documents:

[CAF - Proposed changes to the Maple Grove Transit Commission.pdf](#)  
[Attachment A - Transit and Mobility Committee description.pdf](#)

### B. Approving 2025 - 2026 building replacement plan Resolution No. 25-024

#### Documents:

[CAF - Approving 2025 - 2026 building replacement plan Resolution No. 25-024.pdf](#)  
[Attachment A - Resolution No. 25-024.pdf](#)

### C. Report on upcoming engineering - public works items

## 9. ADMINISTRATION ITEMS

### A. Community Center renovation and expansion - Lions pavilion

#### Documents:

[CAF Community Center renovation and expansion project - Lions pavilion.pdf](#)  
[Attachment A - Pavilion location.pdf](#)  
[Attachment B - Joint work session minutes - Jun 3 2024.pdf](#)  
[Attachment C - Pavilion concepts Jan 2025.pdf](#)  
[Attachment D - Pavilion options Nov 2024.pdf](#)  
[Attachment E - Community Center renovation and expansion - financial breakdown.pdf](#)

### B. Report on upcoming administration items

## 10. ITEMS ADDED TO THE AGENDA

## **ADJOURNMENT**