

**Chair:**  
William Lewis

**Vice Chair:**  
John Ferm

**Board Members:**  
Ken Helvey  
Deb Syhre  
Kelly Cunningham  
Andy Mielke  
Krista Kuhnly



**Regular Park Board  
Agenda  
February 20, 2025  
7:00 p.m.  
Council Chambers**

**Address:**  
12951 Weaver Lake Road  
Maple Grove, MN 55369

**Phone:**  
763-494-6500

**Website:**  
maplegrovern.gov

1.

## **CALL TO ORDER, APPROVAL OF AGENDA**

The regular meeting was called to order by Parks and Recreation Board (Vice) Chair.

Call for any additions, changes or deletions to the agenda.

Motion to approve as proposed or approve as amended the agenda for the regular meeting.

2.

## **PUBLIC COMMENTS**

Individuals may address the Park Board about an item not contained on the agenda. A maximum of five (5) minutes is allowed for each speaker, however this time may be reduced if many speakers are present. The Board Chair may limit time and the number of speakers at their discretion. For those wishing to address the Park Board, please complete a public comment card at the back of the Council Chambers and give the card to staff or the Chair before the meeting begins.

3.

## **SPECIAL BUSINESS - No items to present**

4.

## **BOARD MEMBERS, STAFF REPORTS**

Monthly reports by Park Board members, Council Liaison and staff

5.

## **CONSENT BUSINESS**

All matters listed under Consent Business are considered to be routine by the Parks and Recreation Board and will be enacted by one motion. There may be an explanation, but no separate motion on these items. If a separate motion is desired, specific item must be removed from Consent Business and considered individually.

5.A.

## **Approve minutes – January 16, 2025 regular meeting**

**Documents:**

[BAF - Approve minutes - January 16, 2025 regular meeting.pdf](#)  
[Attachment A -Minutes - January 16, 2025 regular meeting.pdf](#)

5.B.

## **Approve claims**

### **Documents:**

[BAF - Approve claims.pdf](#)  
[Attachment A - 1-08-2025 Park check register.pdf](#)  
[Attachment B - 1-15-2025 Park check register.pdf](#)  
[Attachment C - 1-22-2025 Park check register.pdf](#)  
[Attachment D - 1-29-2025 Park check register.pdf](#)  
[Attachment E - 2-05-2025 Park check register.pdf](#)  
[Attachment F - 11-07-2024 Purchasing card register.pdf](#)  
[Attachment G - 11-21-2024 Purchasing card register.pdf](#)  
[Attachment H - 12-19-2024 Purchasing card register.pdf](#)

5.C.

## **Special use and fee waiver request - Maple Grove Days**

### **Documents:**

[BAF - Special use and fee waiver request - Maple Grove Days.pdf](#)  
[Attachment A - Special use and fee waiver request letter.pdf](#)

5.D.

## **Fee waiver request - Memorial and Veterans Day events**

### **Documents:**

[BAF - Fee waiver request - Memorial and Veterans Day events.pdf](#)  
[Attachment A - fee waiver request letter.pdf](#)

5.E.

## **Fee waiver request - Lions event - Half Marathon**

### **Documents:**

[BAF -Fee waiver request - Lions event - Half Marathon.pdf](#)  
[Attachment A - Fee waiver request letter.pdf](#)

5.F.

## **Fee waiver request - Friends of the Angel brick dedications**

### **Documents:**

[BAF - Fee waiver request - Friends of the Angel brick dedications.pdf](#)  
[Attachment A - Fee waiver request letter.pdf](#)

5.G.

## **Fee Waiver Request - Maria's Voice candlelight vigil**

### **Documents:**

[BAF - Fee Waiver Request - Marias Voice candlelight vigil.pdf](#)  
[Attachment A - Fee waiver request letter.pdf](#)

5.H.

## **Grant funds - Resolution 25-038 PB**

### **Documents:**

[BAF - Grant funds - Resolution 25-038 PB.pdf](#)  
[Attachment A - Resolution 25-038 PB.pdf](#)  
[Attachment B - Hennepin County youth activities equipment grant.pdf](#)

5.I.

## **2025 Portable Toilet Service**

### **Documents:**

[BAF - 2025 Portable Toilet Service.pdf](#)  
[Attachment A - Wruck Quote.pdf](#)  
[Attachment B - Onsite Quote.pdf](#)  
[Attachment C - Jimmys Johnnys Quote.pdf](#)  
[Attachment D - Biff's Quote.pdf](#)

5.J.

## **Authorize recruitment – food services coordinator**

### **Documents:**

[BAF - Authorize recruitment - food services coordinator.pdf](#)

6.

## **OLD BUSINESS - No items to present**

7.

## **NEW BUSINESS**

7.A.

## **PSA 6N Park Planning**

### **Documents:**

[BAF - PSA 6N Park Planning.pdf](#)  
[Attachment A - Site Concept Map.pdf](#)  
[Attachment B - Bella Woods Preliminary Concept.pdf](#)

8.

## **NON-AGENDA INFORMATIVE ITEMS, NEWSWORTHY MEMOS**

8.A.

## **Non-agenda informative items, newsworthy memos**

### **Documents:**

[BAF - Non-agenda informative items, newsworthy memos.pdf](#)  
[Attachment A - Assistant Parks and Recreation Director newsworthy.pdf](#)  
[Attachment B - Parks and Planning newsworthy.pdf](#)  
[Attachment C - Community Center Manager newsworthy.pdf](#)

## ADJOURNMENT