



CITY of CRYSTAL

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City Council Meeting Agenda
Tuesday, Dec. 3, 2024
7 p.m.
Council Chambers/Zoom Meeting

The city manager's comments are bolded.

1. Call to Order, Roll Call and Pledge of Allegiance
2. Approval of Agenda
The Council will consider approval of the agenda.
3. Appearance
 - 3.1 Robbinsdale Area Schools Superintendent Dr. Teri Staloch will provide a district update.
4. Consent Agenda
The Council will consider the following items, which are routine and non-controversial in nature, in a single motion:
 - 4.1 Approval of the minutes from the following meetings:
 - a. The special City Council meeting on Nov. 13, 2024.
 - b. The City Council work session on Nov. 14, 2024.
 - c. The City Council work session on Nov. 19, 2024.
 - d. The City Council meeting on Nov. 19, 2024.
 - e. The special City Council meeting on Nov. 21, 2024.
 - 4.2 Approval of the list of license applications submitted by the city clerk to the City Council, a list that is on file in the office of the city clerk.
5. Open Forum
The City Council appreciates hearing from citizens about items of concern and desires to set aside time during each meeting for Open Forum. To provide ample opportunity for all, speaking time is limited to three minutes, and topic discussion is limited to ten minutes. The Mayor may, as presiding officer, extend the total time allowed for a topic. By rule, no action may be taken on any item brought before the Council during Open Forum. The Council may place items discussed during Open Forum onto subsequent council meeting agendas.
6. Public Hearing
 - 6.1 The Mayor will open a public hearing to receive comments, and the Council will consider resolutions approving the 2025 budget, 2025 property tax levy and 2025 Economic Development Authority budget and property tax levy.

The City Council held several work sessions to discuss the 2025 budget. After adopting the preliminary budget and levies in September, staff continued to revise the budget to align with Council priorities and directives; however, no changes were made to the total budget amount or levy. Assistant Finance Director Jodi Bursheim will provide an updated overview of the budget and how market values impact property taxes. After the Council receives public comment, recommend adoption of the resolution approving the 2025 budget, 2025 property tax levy, and 2025 Economic Development Authority property tax levy.

7. Regular Agenda

- 7.1 The Council will consider approval of disbursements over \$25,000 submitted by the finance department to the city council, a list that is on file in the office of the finance department.

Recommend approval of disbursements over \$25,000.

- 7.2 The Council will consider the second reading and adoption of an ordinance adding cannabis requirements to the Unified Development Code (UDC), and a resolution approving summary language for publication of the ordinance.

The City Council is asked to consider the second reading and adoption of an ordinance amending the city's UDC to incorporate regulations related to cannabis. At the Nov. 12 Planning Commission public hearing, no one from the public provided comments and the Commission recommended approval of the ordinance with one change: Allow "cannabis or hemp industrial businesses" in the Industrial district as a conditional use but do not allow this use in the Commercial district. At the Nov. 19 City Council meeting, the Council approved first reading with an additional change: Prohibit "principal cannabis businesses" in the Commercial and Town Center districts, and only allow them as a Conditional Use in the Industrial district. These changes have been incorporated into the proposed ordinance for Council consideration. Recommend approval as follows:

- a) Second reading and adoption of the proposed ordinance; and**
- b) Adoption of a resolution approving summary publication of the ordinance.**

- 7.3 The Council will consider the first reading of an ordinance amending Crystal City Code, Chapter, XXI, Section 2100 to add temporary cannabis events to the regulations for special events.

Because the state cannabis legislation provides for temporary cannabis events, the city's code provisions regarding special events must be updated to include regulations related to this subject matter. Recommend approval of the first reading of the proposed ordinance. The second reading and adoption is scheduled to occur at the Dec. 17 meeting.

- 7.4 The Council will consider the first reading of an ordinance amending Crystal City Code establishing Chapter IX, Section 1145, cannabis and hemp business regulations.

In 2023, after the state legalization of cannabis, the city implemented a licensing program for cannabis products. When the MN Office of Cannabis Management begins to issue state licenses, which is expected to begin in 2025, the city may no longer license the businesses but can either register the cannabis retailers or defer that authority to the county. However, if a city does not register businesses, it cannot impose a cap on licenses or charge

any fee for operating in the city. If a city registers businesses, it must perform at least one compliance check per year.

The proposed ordinance includes the limited permissible regulations afforded local governments. Recommend approval of the first reading of the proposed ordinance. The second reading and adoption is scheduled to occur at the Dec. 17 meeting. At a future meeting, the Council will also consider amending the fee schedule to reflect any required changes to the city's fee schedule for registration.

7.5 The Council will consider a resolution in support of professional services for Twin Oaks Park.

The 2025 capital improvement program year includes improvements in Twin Oaks Park. The 2017 Park System Master Plan recommended better trail circulation throughout the park and changes to the park's amenities. New planned features include a small shelter, play area edging, basketball court, veteran's memorial, and trails to connect them. WSB prepared concept drawings for these proposed improvements. These plans were reviewed by the Parks and Recreation Commission and are included in the packet. Recommend approval of the attached resolution, entering into an agreement with WSB to provide final design, bidding, and related services for Twin Oaks Park.

8. Announcements

- a. Winterfest and the Santa Parade will be Saturday, Dec. 7. More information is available at www.crystalmn.gov.
- b. The City Council will hold a work session on Thursday, Dec. 12 at 6:30 p.m. in Conference Room A at City Hall and via Zoom.
- c. A recognition reception to honor the service of Mayor Jim Adams will be Tuesday, Dec. 17 from 5 – 6:30 p.m. in the upper community room at City Hall.
- d. The next City Council meeting is Tuesday, Dec. 17 at 7 p.m. in the Council Chambers at City Hall and via Zoom.
- e. City Council meetings and work sessions are open to the public. Current and previous meetings are available for viewing and listening at www.crystalmn.gov.

9. Adjournment

Have a great weekend; stay healthy. See you at Tuesday's meeting.