



CITY of CRYSTAL

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Posted: Dec. 13, 2024

City Council Meeting Agenda
Tuesday, Dec. 17, 2024
7 p.m.
Council Chambers/Zoom Meeting

The city manager's comments are bolded.

1. Call to Order, Roll Call and Pledge of Allegiance
2. Approval of Agenda
The Council will consider approval of the agenda.
3. Appearances
 - 3.1 Mayor Adams and Economic Development Authority President Onesirosan will present Certificates of Appreciation to artists who donated artwork for the traffic signal cabinet wraps.*
4. Consent Agenda
The Council will consider the following items, which are routine and non-controversial in nature, in a single motion:
 - 4.1 Approval of the minutes from the following meetings:
 - a. The City Council work session on Dec. 3, 2024.
 - b. The City Council meeting on Dec. 3, 2024.
 - c. The City Council work session on Dec. 12, 2024.
 - 4.2 Approval of the list of license applications submitted by the city clerk to the City Council, a list that is on file in the office of the city clerk.
 - 4.3 Approval of commission appointments and reappointments.
 - 4.4 Adoption of a resolution appointing Gary Laurant to the West Metro Fire-Rescue District Board of Directors as a public representative.
 - 4.5 Adoption of a resolution appointing a technical advisory committee representative to the Bassett Creek Watershed Management Commission.
 - 4.6 Adoption of a resolution appointing a technical advisory committee representative to the Shingle Creek Watershed Management Commission.
 - 4.7 Receipt of the annual notification of Law Enforcement Support Office (LESO) program.
 - 4.8 Approval of the summary of the Dec. 12, 2024, closed City Council work session.

5. Open Forum

The City Council appreciates hearing from citizens about items of concern and desires to set aside time during each meeting for Open Forum. To provide ample opportunity for all, speaking time is limited to three minutes and topic discussion is limited to ten minutes. The Mayor may, as presiding officer, extend the total time allowed for a topic. By rule, no action may be taken on any item brought before the Council during Open Forum. The Council may place items discussed during Open Forum onto subsequent council meeting agendas.

6. Public Hearing

6.1 The Council will receive a presentation regarding Crystal's Stormwater Pollution Prevention Plan (SWPPP). After the presentation, the Mayor will open a public hearing to receive comments on the SWPPP.

The city's Municipal Separate Storm Sewer System (MS4) permit allows communities to discharge stormwater runoff to receiving waters. The MS4 general permit is designed to reduce the amount of sediment and other pollutants entering state waters from stormwater systems. Entities regulated by the MS4 general permit must develop a stormwater pollution prevention program and adopt best practices. The Stormwater Pollution Prevention Plan (SWPPP) is a document that outlines how the city will work toward reducing pollution in rainwater runoff.

As part of the city's permit process, an annual public meeting must be held to present an overview of the plan requirements and allow the public to provide comments. These comments will be recorded and addressed in the final SWPPP report that will be submitted in June 2025.

7. Regular Agenda

7.1 The Council will consider approval of disbursements over \$25,000 submitted by the finance department to the city council, a list that is on file in the office of the finance department.

Recommend approval of disbursements over \$25,000.

7.2 The Council will consider the second reading of an ordinance amending Crystal City Code, Chapter, XXI, Section 2100 to add temporary cannabis events to the regulations for special events, and a resolution approving summary language for publication for the ordinance.

Because the state cannabis legislation provides for temporary cannabis events, the city's code provisions regarding special events must be updated to include regulations related to this subject matter. The first reading of the proposed ordinance was conducted at the Dec. 3 meeting. Recommend approval of the second reading and adoption of the proposed ordinance and the resolution approving summary language for publication.

7.3 The Council will consider the second reading of an ordinance amending Crystal City Code establishing Chapter XI, Section 1145, cannabis and hemp business regulations, and a resolution approving summary language for publication for the ordinance.

In 2023, after the state legalization of cannabis, the city implemented a licensing program for cannabis products. When the MN Office of Cannabis Management begins to issue state licenses, which is expected to begin in 2025, the city may no longer issue licenses to the

businesses but retains the option to register the cannabis retailers. If a city registers businesses, it must perform at least one compliance check per year.

The proposed ordinance includes the limited permissible regulations afforded local governments. The first reading of the proposed ordinance was conducted at the Dec. 3 meeting. Recommend approval of the second reading and adoption of the proposed ordinance and the resolution approving summary language for publication. At the Jan. 7, 2025 meeting, the Council will consider amending the fee schedule to reflect changes to the city's fee schedule for registration of cannabis businesses.

7.4 The Council will consider approval of an employment agreement with the city manager for 2025.

The City Council conducted my annual performance evaluation at a work session on Dec. 12 and provided direction for terms for my employment agreement for 2025. With my sincerest gratitude for the opportunity to continue serving the community, I recommend approval of the 2025 City Manager Employment Agreement.

7.5 The Council will consider a resolution commending Jim Adams.

The included resolution recognizes Mayor Jim Adams for his years of dedication and service to the community and the City of Crystal. Approval is recommended.

8. Announcements

- a. City offices will be closed Tuesday, Dec. 24 and Wednesday, Dec. 25 in observance of the Christmas holiday.
- b. City offices will be closed Wednesday, Jan. 1 in observance of the New Year's Day holiday.
- c. The next City Council meeting is Tuesday, Jan. 7 at 7 p.m. in the Council Chambers at City Hall and via Zoom.
- d. The City Council will hold a work session on Thursday, Jan. 9 at 6:30 p.m. in Conference Room A at City Hall and via Zoom.
- e. City Council meetings and work sessions are open to the public. Current and previous meetings are available for viewing and listening at www.crystalmn.gov.

9. Adjournment

**Denotes no supporting information included in the packet.*

Have a great weekend; stay healthy. See you at Tuesday's meeting.