

Chair:
William Lewis

Vice Chair:
John Fern

Board Members:
Ken Helvey
Deb Syhre
Kelly Cunningham
Andy Mielke
Krista Kuhnly



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**Regular Park Board
Agenda
March 20, 2025
7:00 p.m.
Council Chambers**

1. CALL TO ORDER, APPROVAL OF AGENDA

The regular meeting was called to order by Parks and Recreation Board (Vice) Chair.

Call for any additions, changes or deletions to the agenda.

Motion to approve as proposed or approve as amended the agenda for the regular meeting.

2. PUBLIC COMMENTS

Individuals may address the Park Board about an item not contained on the agenda. A maximum of five (5) minutes is allowed for each speaker, however this time may be reduced if many speakers are present. The Board Chair may limit time and the number of speakers at their discretion. For those wishing to address the Park Board, please complete a public comment card at the back of the Council Chambers and give the card to staff or the Chair before the meeting begins.

3. SPECIAL BUSINESS - No items to present

4. BOARD MEMBERS, STAFF REPORTS

Monthly reports by Park Board members, Council Liaison and staff

4.A. Reports from Board, Council Liaison, and staff

Documents:

[BAF - Reports from Board, Council Liaison, and staff.pdf](#)
[Attachment A - Staff report presentation.pdf](#)

5. CONSENT BUSINESS

All matters listed under Consent Business are considered to be routine by the Parks and Recreation Board and will be enacted by one motion. There may be an explanation, but no separate motion on these items. If a separate motion is desired, specific item must be removed from Consent Business and considered individually.

5.A. Approve minutes – February 20, 2025 regular meeting

Documents:

[BAF - Approve minutes - February 20, 2025 regular meeting.pdf](#)
[Attachment A - Minutes - February 20, 2025 regular meeting.pdf](#)

5.B. Approve claims

Documents:

[BAF - Approve claims.pdf](#)
[Attachment A - 2-14-2025 Park check register.pdf](#)
[Attachment B - 2-19-2025 Park check register.pdf](#)
[Attachment C - 2-26-2025 Park check register.pdf](#)
[Attachment D - 3-05-2025 Park check register.pdf](#)
[Attachment E - 3-12-2025 Park check register.pdf](#)
[Attachment F - 12-05-2024 Purchasing card register.pdf](#)
[Attachment G - 01-02-2025 Purchasing card register.pdf](#)
[Attachment H - 01-16-2025 Purchasing card register.pdf](#)

5.C. Fee waiver request - Maple Grove Rotary - first responder application

Documents:

[BAF - Fee Waiver Request - Maple Grove Rotary - first responder appreciation.pdf](#)
[Attachment A - Rotary Club Fee Waiver Request.pdf](#)

5.D. Special use and fee waiver request – Maple Grove Lions - Rock n the Grove

Documents:

[BAF - Special use and fee waiver request - Maple Grove Lions - Rockn the Grove.pdf](#)
[Attachment A - Fee waiver request letter.pdf](#)

5.E. Subdivision - Evanswood 5th Addition

Documents:

[BAF Subdivision - Evanswood 5th Addition.pdf](#)
[Attachment A - Location Map.pdf](#)
[Attachment B - Plat Map.pdf](#)

5.F. Appointment - Community Center food services coordinator

Documents:

[BAF - Appointment - Community Center food services coordinator.pdf](#)

6. OLD BUSINESS

6.A. Skate Park Site Selection and Feasibility Study

Documents:

[BAF - Skate Park Site Selection and Feasibility Study.pdf](#)
[Attachment A - Skate Park Site Selection Study.pdf](#)
[Attachment B - Skate Park Study Questionnaire Results.pdf](#)

6.B. Northwest Maple Grove Park Planning Consultant Proposal

Documents:

[BAF - Northwest Maple Grove Park Planning Consultant Proposal.pdf](#)
[Attachment A - ISG Inc consultant proposal.pdf](#)
[Attachment B - HKGi consultant proposal.pdf](#)
[Attachment C - Confluence consultant proposal.pdf](#)
[Attachment D - Stantec consultant proposal.pdf](#)
[Attachment E - Northwest Area Location Map.pdf](#)

7. NEW BUSINESS

7.A. Park Dedication Fee Review

Documents:

[BAF - Park Dedication Rate Review.pdf](#)
[Attachment A - Park dedication comparison-PR-tmartinson-LT.pdf](#)

8. NON-AGENDA INFORMATIVE ITEMS, NEWSWORTHY MEMOS

8.A. Non-agenda informative items, newsworthy memos

Documents:

[BAF - Non-agenda informative items, newsworthy memos.pdf](#)
[Attachment A - Assistant Parks and Recreation Director newsworthy.pdf](#)
[Attachment B - Parks and Planning newsworthy.pdf](#)
[Attachment C - Community Center Manager newsworthy.pdf](#)

ADJOURNMENT