

## REGULAR CITY COUNCIL MEETING – AGENDA #1

Si usted necesita esta información en español: 763-424-8000. Yog xav tau kev pab, thov hu rau 763-424-8000 lawv mam li nrhiav ib tus neeg txhais lus rau koj. If you need this information in another language or alternative format, email [access@brooklynpark.org](mailto:access@brooklynpark.org) or call 763-424-8000.

*Our Vision: Brooklyn Park, a thriving community inspiring pride where opportunities exist for all.*

### – SWEARING IN CEREMONY –

Council Member Amanda Cheng Xiong  
Council Member Tony McGarvey  
Council Member Shelle Page

## I. ORGANIZATIONAL BUSINESS

### 1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

**2. PUBLIC COMMENT AND RESPONSE 6:00 p.m.** Provides an opportunity for the public to address the Council on items which are not on the agenda. Public Comment will be limited to 15 minutes (*if no one is in attendance for Public Comment, the regular meeting may begin*), and it may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Individuals should limit their comments to three minutes. Council Members will not enter into a dialogue with residents. Questions from the Council will be for clarification only. Public Comment will not be used as a time for problem solving or reacting to the comments made, but rather for hearing the residents for informational purposes only.

#### 2A. RESPONSE TO PRIOR PUBLIC COMMENT

#### 2B. PUBLIC COMMENT

**3A. APPROVAL OF AGENDA** (Items specifically identified may be removed from Consent or added elsewhere on the agenda by request of any Council Member.)

### 3B. PUBLIC PRESENTATIONS/PROCLAMATIONS/RECEIPT OF GENERAL COMMUNICATIONS

3B.1 Introduction of New Employees

3B.2 Acknowledge and Accept a \$100,000 Donation from the Thielen Foundation for the Zanewood Recreation Center Project

## II. STATUTORY BUSINESS AND/OR POLICY IMPLEMENTATION

**4. CONSENT (All items listed under Consent, unless removed from Consent in agenda item 3A, shall be approved by one council motion.) Consent Agenda consists of items delegated to city management or a commission but requires council action by State law, City Charter or city code. These items must conform to a council approved policy, plan, capital improvement project, ordinance or contract. In addition, meeting minutes shall be included.**

4.1 Appointment of Assistant Weed Inspectors

4.2 Appointment of Tree Inspectors

4.3 Appointments to the Suburban Rate Authority

#### A. RESOLUTION

4.4 Appointment of Health Officer

4.5 Designation of Official Newspaper

#### A. LETTER FROM SUN-POST NEWSPAPER

#### B. MN STATUTE 331A.02 – REQUIREMENTS FOR A QUALIFIED NEWSPAPER

4.6 Appointment of Acting City Manager

4.7 Accept Minnesota Department of Public Safety ARMER Grant

#### A. RESOLUTION

#### B. FINANCIAL ANALYSIS/BUDGET AMENDMENT

4.8 CAC Task Force Appointments

#### A. RESOLUTION

- 4.9 Approval of Elected Officials Rules of Procedures and Code of Conduct Manual
  - A. CITY OF BROOKLYN PARK ELECTED OFFICIALS RULES OF PROCEDURES AND CODE OF CONDUCT
- 4.10 Resolution Relating to Council/Staff Responsibilities
  - A. RESOLUTION
- 4.11 Resolution Authorizing Supplemental Compensation for Mayor and Council Members Who Attend Approved Municipal Functions
  - A. RESOLUTION
- 4.12 Resolution Relating to Business Expenses of the City Council
  - A. RESOLUTION
- 4.13 Review and Approval of the Policy Pertaining to the Application and Appointment Procedure for Filling a Vacancy in the Office of Mayor or City Council Member
  - A. POLICY
- 4.14 Set Local Board of Appeal and Equalization Date and Time for April 14, 2025, at 6:00 p.m.
- 4.15 Resolution Designating Real Property Appraisers for 2025
  - A. RESOLUTION

**The following items relate to the City Council’s long-range policy-making responsibilities and are handled individually for appropriate debate and deliberation. (Those persons wishing to speak to any of the items listed in this section should fill out a speaker’s form and give it to the City Clerk. Staff will present each item, following in which audience input is invited. Discussion will then be closed to the public and directed to the council table for action.)**

**5. PUBLIC HEARINGS**

None.

**6. LAND USE ACTIONS**

None.

**7. GENERAL ACTION ITEMS**

- 7.1 Appointment of Council Liaisons to Commissions and Committees
  - A. 2024 COUNCIL LIAISON FORM
  - B. 2025 COUNCIL LIAISON FORM
- 7.2 Appointment of Mayor Pro Tem
- 7.3 Public Purpose Expenditures Policy Approval
  - A. RESOLUTION
  - B. POLICY
- 7.4 Request by Mayor Winston to Travel to and Attend the Mississippi Rivers and Towns Initiatives Special Mayoral Reception from January 17-18, 2025
  - A. TRAVEL POLICY

**III. DISCUSSION – These items will be discussion items but the City Council may act upon them during the course of the meeting.**

**8. DISCUSSION ITEMS**

None.

**IV. VERBAL REPORTS AND ANNOUNCEMENTS**

**9A. COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS**

**9B. CITY MANAGER REPORTS AND ANNOUNCEMENTS**

**V. ADJOURNMENT**

Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided for the City Council on each agenda item in advance from city staff and appointed commissions, and decisions are based on this information and past experiences. If you are aware of information that has not been discussed, please raise your hand to be recognized. Please speak from the podium. Comments that are pertinent are appreciated. Items requiring excessive time may be continued to another meeting.

