

**Mayor:**  
Mark Steffenson  
**Councilmembers:**  
Rachelle Johnson  
Kristy Janigo  
Mike Ostaffe  
Jon McCullough



**City Council**  
regular meeting  
agenda  
April 7, 2025  
7:30 p.m.

**Address:**  
12800 Arbor Lakes Pkwy  
Maple Grove, MN 55369  
**Phone:**  
763-494-6000  
**Website:**  
maplegrovern.gov

"Serving Today, Shaping Tomorrow"

1. CALL TO ORDER

2. ADDITIONS OR DELETIONS TO AGENDA

Any Councilmember who wishes to delete item(s) from the agenda or add item (s) to the agenda shall move that at this time.

3. CONSENT ITEMS

All matters listed under consent items are considered to be routine by the City Council and will be adopted by one motion and in the form listed below. If discussion is desired, that item will be removed from the consent items and will be considered separately.

A. Minutes - City Council work session meeting minutes

CONSENT ITEM      MINUTES

Documents:

[March 17, 2025 City Council work session.pdf](#)

B. Minutes - City Council regular meeting minutes

CONSENT ITEM      MINUTES

Documents:

[March 17, 2025 City Council regular meeting minutes.pdf](#)

C. Appointment of community service officer pt

CONSENT ITEM      HUMAN RESOURCES

Documents:

[CAF - Appointment of community service officer pt.pdf](#)

D. Appointment of passport admin support clerk pt

CONSENT ITEM      HUMAN RESOURCES

Documents:

[CAF - Appointment of passport admin support clerk pt.pdf](#)

E. Appointment of payroll specialist

CONSENT ITEM      HUMAN RESOURCES

Documents:

[CAF - Appointment of payroll specialist.pdf](#)

F. Appointment of records management technician

CONSENT ITEM      HUMAN RESOURCES

Documents:

[CAF - Appointment of records management technician.pdf](#)

G. Promotion of water and sewer maintenance 3 and recruitment approval for water and sewer maintenance 1

CONSENT ITEM      HUMAN RESOURCES

Documents:

[Promotion of water and sewer maintenance 3 and recruitment approval for water and sewer maintenance 1.pdf](#)

H. Recruitment approval for assistant building official

CONSENT ITEM      HUMAN RESOURCES

Documents:

[CAF - Recruitment approval for assistant building official.pdf](#)

I. Recruitment approval for deputy fire chief

CONSENT ITEM      HUMAN RESOURCES

Documents:

[CAF - Recruitment approval for deputy fire chief.pdf](#)

J. Recruitment approval for deputy police chief

CONSENT ITEM      HUMAN RESOURCES

Documents:

[CAF - Recruitment approval for deputy police chief.pdf](#)

K. Recruitment approval for water and sewer maintenance 1

CONSENT ITEM      HUMAN RESOURCES

Documents:

[CAF - Recruitment approval for water and sewer maintenance 1.pdf](#)

L. Amendment to Metropolitan Council Local Housing Incentives Account grant agreements

CONSENT ITEM      COMMUNITY & ECONOMIC DEVELOPMENT

Documents:

[CAF - Amendment to Metropolitan Council Local Housing Incentives Account grant agreements.pdf](#)

[Attachment A - Livable Communities Demonstration Account amendment.pdf](#)

M. Applebee's architectural review

CONSENT ITEM      COMMUNITY & ECONOMIC DEVELOPMENT

Documents:

[CAF - Applebees architectural review.pdf](#)

[Attachment A - Location Map.pdf](#)

[Attachment B - Elevations.pdf](#)

N. Evanswood of Maple Grove 5th Addition final plat - Resolution No. 25-050

CONSENT ITEM      COMMUNITY & ECONOMIC DEVELOPMENT

Documents:

[CAF - Evanswood of Maple Grove 5th Addition final plat - Resolution No. 25-050.pdf](#)

[Attachment A - Resolution No. 25-050.pdf](#)

O. Hindu Society administrative lot division

CONSENT ITEM      COMMUNITY & ECONOMIC DEVELOPMENT

Documents:

[CAF - Hindu Society administrative lot division.pdf](#)  
[Attachment A - Location map.pdf](#)  
[Attachment B - Maps.pdf](#)

P. Minnesota Health Village administrative lot division - Resolution No. 25-051

CONSENT ITEM          COMMUNITY & ECONOMIC DEVELOPMENT

Documents:

[CAF - Minnesota Health Village administrative lot division - Resolution No. 25-051.pdf](#)  
[Attachment A - Resolution No. 25-051.pdf](#)

Q. 2025 Lake Improvement Program - cost sharing expenditures

CONSENT ITEM          ENGINEERING - PUBLIC WORKS

Documents:

[CAF - 2025 Lake Improvement Program - cost sharing expenditures.pdf](#)  
[Attachment A - Lake Improvement Program application summary.pdf](#)

R. 2025 Sanitary Sewer CIPP Project No. 24-21 Resolution No. 25-053

CONSENT ITEM          ENGINEERING - PUBLIC WORKS

Documents:

[CAF - 2025 Sanitary Sewer CIPP Project No. 24-21 Resolution No. 25-053.pdf](#)  
[Attachment A - Resolution No. 25-053.pdf](#)  
[Attachment B - Location map.pdf](#)  
[Attachment C - Engineers recommendation.pdf](#)

S. 2025 Watermain Replacement Project No. 25-08 Resolution No. 25-054

CONSENT ITEM          ENGINEERING - PUBLIC WORKS

Documents:

[CAF - 2025 Watermain Replacement Project No. 25-08 Resolution No. 25-054.pdf](#)  
[Attachment A - Resolution No. 25-054.pdf](#)  
[Attachment B - Location map.pdf](#)  
[Attachment C - Engineers recommendation.pdf](#)

T. Bella Woods Project No. 23-07 Project establishment Resolution No. 25-057

CONSENT ITEM          ENGINEERING - PUBLIC WORKS

Documents:

[CAF - Bella Woods Project No. 23-07 Project establishment Resolution No. 25-057.pdf](#)  
[Attachment A - Resolution No. 25-057.pdf](#)  
[Attachment B - Project location map.pdf](#)

#### U. Appointments to the Transit and Mobility Committee

CONSENT ITEM      ENGINEERING - PUBLIC WORKS

Documents:

[CAF - Appointments to the Transit and Mobility Committee.pdf](#)

#### V. Donegal license agreement

CONSENT ITEM      ENGINEERING - PUBLIC WORKS

Documents:

[CAF - Donegal license agreement.pdf](#)  
[Attachment A - License agreement.pdf](#)  
[Attachment B - Location map.pdf](#)

#### W. Donahue North Area Street Reconstruction Project No. 25-01 Contract award Resolution No. 25-052

CONSENT ITEM      ENGINEERING - PUBLIC WORKS

Documents:

[CAF - Donahue North Area Street Reconstruction Project No. 25-01 Contract award Resolution No. 25-052.pdf](#)  
[Attachment A - Resolution No. 25-052.pdf](#)  
[Attachment B - Bid recommendation letter.pdf](#)  
[Attachment C - Project location map.pdf](#)

#### X. Edgewater on Cook Lake Project No. 18-23 Final acceptance

CONSENT ITEM      ENGINEERING - PUBLIC WORKS

Documents:

[CAF - Edgewater on Cook Lake Project No. 18-23 Final acceptance.pdf](#)  
[Attachment A - Final payment request.pdf](#)

#### Y. Evanswood 5th Addition Project No. 21-10 Amendment to developer's agreement Resolution No. 25-060

CONSENT ITEM      ENGINEERING - PUBLIC WORKS

Documents:

[CAF - Evanswood 5th Addition Project No. 21-10 Amendment to developers agreement Resolution No. 25-060.pdf](#)  
[Attachment A - Resolution No. 25-060.pdf](#)  
[Attachment B - Fourth amendment to developers agreement.pdf](#)  
[Attachment C - Location map.pdf](#)

Z. Minnesota Science and Technology Center Project No. 23-18 Change Order No. 3

CONSENT ITEM      ENGINEERING - PUBLIC WORKS

Documents:

[CAF - Minnesota Science and Technology Center Project No. 23-18 Change Order No. 3.pdf](#)  
[Attachment A - Change Order No. 3.pdf](#)

AA. Municipal State Aid System - 2025 designations and revocations Resolution No. 25-061

CONSENT ITEM      ENGINEERING - PUBLIC WORKS

Documents:

[CAF - Municipal State Aid System - 2025 designations and revocations Resolution No. 25-061.pdf](#)  
[Attachment A - Resolution No. 25-061.pdf](#)  
[Attachment B - Map of proposed 2025 MSAS changes.pdf](#)

BB. Nottingham Area Street Rehabilitation Project No. 25-02 Contract award Change Order No. 1 Resolution No. 25-058

CONSENT ITEM      ENGINEERING - PUBLIC WORKS

Documents:

[CAF - Nottingham Area Street Rehabilitation Project No. 25-02 Contract award Change order No. 1 Resolution No. 25-058.pdf](#)  
[Attachment A - Resolution No. 25-058.pdf](#)  
[Attachment B - Bid recommendation letter.pdf](#)  
[Attachment C - Project location map.pdf](#)

CC. Rush Creek Boulevard - TH 610 Extension Project No. 19-24 Change Order No. 3

CONSENT ITEM      ENGINEERING - PUBLIC WORKS

Documents:

[CAF - Rush Creek Boulevard - TH 610 Extension Project No. 19-24 Change](#)

[Order No. 3.pdf](#)  
[Attachment A - Change Order No. 3.pdf](#)

DD. The Commons and Waldon Shores Area Project No. 25-03 Contract award Resolution No. 25-059

CONSENT ITEM      ENGINEERING - PUBLIC WORKS

Documents:

[CAF - The Commons and Waldon Shores Area Project No. 25-03 Contract award Resolution No. 25-059.pdf](#)  
[Attachment A - Resolution No. 25-059.pdf](#)  
[Attachment B - Bid recommendation letter.pdf](#)  
[Attachment C - Project location map.pdf](#)

EE. Sureties - 04-07-25

CONSENT ITEM      ENGINEERING - PUBLIC WORKS

Documents:

[CAF - Sureties - 04-07-25.pdf](#)

FF. Acting city administrator April 10-14 2025

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Acting city administrator April 10-14 2025.pdf](#)

GG. Award 2025-2026 insurance coverage

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Award 2025-2026 insurance coverage.pdf](#)  
[Attachment A - USI Insurance Services letter and schedules.pdf](#)

HH. Approve claims

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Approve claims.pdf](#)  
[Attachment A - 3-12-2025 Check register.pdf](#)  
[Attachment B - 3-19-2025 Check register.pdf](#)  
[Attachment C - 3-26-2025 Check register.pdf](#)  
[Attachment D - 3-12-2025 EFT payment register.pdf](#)

[Attachment E - 3-19-2025 EFT payment register.pdf](#)  
[Attachment F - 1-29-2025 Purchasing card payment register.pdf](#)  
[Attachment G - 2-12-2025 Purchasing card payment register.pdf](#)  
[Attachment H - 2-26-2025 Purchasing card payment register.pdf](#)

#### 4. REMOVED CONSENT ITEMS

At this time, consent items removed for further discussion will be considered.

#### 5. SPECIAL BUSINESS

##### A. Fire chief oath of office

Documents:

[CAF - Fire chief oath of office.pdf](#)

##### B. Open forum

Members of the public may address the City Council about any item not listed on the agenda. Each speaker is allotted three minutes to speak, 30 minutes in total is allowed for open forum. If you wish to speak, complete a blue card at the back of the Council Chambers and give the card to the mayor, a councilmember, or city administrator before the meeting begins.

#### 6. PUBLIC HEARINGS

##### A. Public hearing - on-sale intoxicating and Sunday sale and brew pub off-sale liquor licenses for OMNI Brewing & Taproom

Documents:

[CAF - Public hearing - on-sale intoxicating and Sunday sale and brew pub off-sale liquor licenses for OMNI Brewing and Taproom.pdf](#)

##### B. Public hearing - 8920 Zanzibar Lane Vacation No. 25-01 Resolution No. 25-055

Documents:

[CAF - Public hearing - 8920 Zanzibar Lane Vacation No. 25-01 Resolution No. 25-055.pdf](#)  
[Attachment A - Resolution No. 25-055.pdf](#)  
[Attachment B - Vacation graphic.pdf](#)  
[Attachment C - Location map.pdf](#)  
[Attachment D - Private utility comments.pdf](#)

##### C. Public hearing - Maple Grove Elementary School Vacation No. 25-02 Resolution No. 25-056

Documents:

[CAF - Public hearing - Maple Grove Elementary School Vacation No. 25-02 Resolution No. 25-056.pdf](#)  
[Attachment A - Resolution No. 25-056.pdf](#)  
[Attachment B - Vacation description and graphic.pdf](#)  
[Attachment C - Location map.pdf](#)

## 7. COMMUNITY AND ECONOMIC DEVELOPMENT ITEMS

- A. OMNI Brewing planned unit development concept stage plan, development stage plan, and rezoning

Documents:

[CAF - OMNI Brewing planned unit development concept stage plan, development stage plan, and rezoning.pdf](#)

[Attachment A - Narrative.pdf](#)

[Attachment B - Location and notification maps.pdf](#)

[Attachment C - Map.pdf](#)

[Attachment D - Memorandums.pdf](#)

[Attachment E - Resident comments.pdf](#)

- B. Maple Lakes and Teal Lakes Linear Park study

Documents:

[CAF -Maple Lakes and Teal Lakes Linear Park study.pdf](#)

[Attachment A - Maple Lakes and Teal Lake Linear Park study.pdf](#)

- C. Adjourn to Economic Development Authority (EDA) meeting
- D. Reconvene to regular City Council meeting
- E. Report of upcoming community and economic development items

Documents:

[April 14, 2025 Planning Commission agenda.pdf](#)

[March 10, 2024 Planning Commission draft minutes.pdf](#)

## 8. ENGINEERING - PUBLIC WORKS ITEMS

- A. Weaver Lake Road Project No. 24-17 Layout approval and authorize final design Resolution No. 25-062

Documents:

[CAF - Weaver Lake Road Project No. 24-17 Layout approval and authorize final design Resolution No. 25-062.pdf](#)

[Attachment A - Resolution No. 25-062.pdf](#)

[Attachment B - Final project layout.pdf](#)

[Attachment C - Presentation slides.pdf](#)

- B. Report on upcoming engineering - public works items

## 9. ADMINISTRATION ITEMS

- A. Approve professional services agreement for Community Center operational analysis

Documents:

CAF - Approve professional services agreement for Community Center  
operational analysis.pdf  
Attachment A - I and S Group, Inc. agreement.pdf  
Attachment B - PROS Analysis Maple Grove Community Center.pdf

B. Report on upcoming administration items

10. ITEMS ADDED TO THE AGENDA

**ADJOURNMENT**

**President/Treasurer:**  
Mark Steffenson  
**Vice President/Assistant Treasurer:**  
Rachelle Johnson  
**Secretary:**  
Heidi Nelson  
**Commissioners:**  
Kristy Janigo  
Mike Ostaffe  
Jon McCullough



**Economic Development Authority**  
**regular meeting agenda**  
April 7, 2025

**Address:**  
12800 Arbor Lakes Pkwy  
Maple Grove, MN 55369

**Phone:**  
763-494-6000

**Website:**  
maplegrovern.gov

**CALL TO ORDER**

1. REGULAR ITEMS

A. Oaths of office

Documents:

[CAF - Oaths of office.pdf](#)

B. January 6, 2025 Economic Development Authority regular meeting minutes

Documents:

[January 6, 2025 Economic Development Authority regular meeting minutes.pdf](#)

C. Arbor Lakes Business Park building 6 TIF consent to assignment of payments

Documents:

[EDA - Arbor Lakes Business Park building 6 TIF consent to assignment of payments.pdf](#)  
[Attachment A - Consent to Assignment for Arbor Lakes Business Park building 6.pdf](#)

**ADJOURNMENT**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ to adjourn.

Meeting adjourned at \_\_\_\_\_.