



CITY of CRYSTAL

4141 Douglas Drive North • Crystal, Minnesota 55422-1696

Tel: (763) 531-1000 • Fax: (763) 531-1188 • www.crystalmn.gov

Posted: Jan. 17, 2025

City Council Meeting Agenda
Tuesday, Jan. 21, 2025
7 p.m.
Council Chambers/Zoom Meeting

The city manager's comments are bolded.

1. Call to Order, Roll Call and Pledge of Allegiance
2. Approval of Agenda
The council will consider approval of the agenda.
3. Consent Agenda
The council will consider the following items, which are routine and non-controversial in nature, in a single motion:
 - 3.1 Approval of the minutes from the following meetings:
 - a. The city council work session on Jan. 7, 2025.
 - b. The city council meeting on Jan. 7, 2025.
 - c. The city council work session on Jan. 9, 2025.
 - 3.2 Approval of the list of license applications submitted by the city clerk.
 - 3.3 Adoption of a resolution accepting a donation.
 - 3.4 Adoption of a resolution approving the 2025 Council Rules.
 - 3.5 Approval of the appointments to the Sustainability Commission.
 - 3.6 Adoption of a resolution designating a municipal advisor.
 - 3.7 Acceptance of the pay equity report.
 - 3.8 Adoption of a resolution recognizing February 2025 as Black History Month in the City of Crystal.
 - 3.9 Adoption of a resolution authorizing an application for a Veterans Memorial and Commemorations Grant in Twin Oaks Park.
 - 3.10 Adoption of the 2025 proposed legislative priorities.
4. Open Forum
The city council appreciates hearing from citizens about items of concern and desires to set aside time during each meeting for open forum. To provide ample opportunity for all, speaking time is limited to three minutes and topic discussion is limited to ten minutes. The mayor may, as presiding officer, extend the total time allowed for a topic. By rule, no action may be taken on any item brought before the council during open forum. The council may place items discussed during open forum onto subsequent council meeting agendas.

5. Regular Agenda

- 5.1 The council will consider approval of disbursements over \$25,000 submitted by the finance department.

Recommend approval of disbursements over \$25,000.

- 5.2 The council will consider approval of an agreement with Tubman for domestic advocacy.

The city switched to Tubman for the City's domestic assault advocacy services in 2023. Since that time, the staff has been satisfied with the service and recommends continuing with Tubman and the embedded advocate. The cost for Tubman in 2025 is \$57,500, which is the same as 2023 and 2024. Recommended approval.

- 5.3 The council will consider approval of an agreement with Access Veterinary Care.

The city currently is a part of the joint partnership with Pets Under Police Security (PUPS). PUPS provides an adequate service for animal calls for service, but the increasing and future costs are becoming a growing concern for the value and level of service we receive. For the past few years, we have been researching ways to save money and to provide a better service to our community concerning animal calls for service. Staff is recommending approval of an agreement with Access Veterinary Care, a business located in our city, to replace the animal services currently provided by PUPS. Recommend approval.

- 5.4 The council will consider a resolution approving the purchase of a speed/camera trailer for the police department.

To help further address the issue of traffic safety throughout the city, staff has recommended purchasing a new mobile traffic camera and speed trailer. This new trailer will supplement the existing trailer and allow the city to increase traffic enforcement and gather useful traffic data. The new trailer is more advanced and up-to-date than our current one. This expense was originally added to the 2024 Long Term Plan but was not ready for purchase by year-end. Funds for this purchase will come from the Police Equipment Revolving Fund, which has sufficient funding. Recommend approval of authorization to purchase the Falcon trailer for the budgeted amount of \$60,000.

- 5.5 The council will consider a resolution to purchase a play area for Twin Oaks Park.

The play area in Twin Oaks Park is scheduled for replacement in 2025. The current play area was built in 2003 and is in poor condition. Play area designs were developed over the summer of 2024, and draft plans were provided at multiple public outreach events. Plans were also reviewed monthly by the Park and Recreation Commission.

The 2025 capital budget includes \$425,000 for a new play area, small picnic shelter, basketball court and trails in the park. The play area portion of this budget is \$200,000. The project will also receive a Hennepin County Youth Activities playground grant of \$100,000 and a federal Community Development Block Grant through Hennepin County of \$146,000. Recommend approval of the attached resolution entering into agreements with Landscape Structures, Inc. in the amount of \$100,545.43 for the purchase of play area equipment and with Flagship Recreation for \$88,413.02 for installation of the equipment and surfacing.

- 5.6 The council will consider a resolution to purchase siding and steel for the Crystal Cove Aquatic Center building.

When improvements to the lobby of the Aquatic Center building were approved on Oct. 1, 2024, two items were not approved at that time. Siding quotes came in higher than expected in October, so the quote was rejected. Since then, staff and consultants have reviewed siding options and now have a lower-cost solution. No quotes were received for structural steel in October. Quotes have now been received for this item. Recommend approval of the attached resolution, entering into the following agreements with Central Roofing Company Metal Panels (siding) for \$173,362 and Red Cedar Structural Steel for \$47,400.

6. Announcements

- a. City officials will attend a ribbon cutting for New Horizon Academy at 7000 57th Ave. N. on Monday, Feb. 3 at 11 a.m.
- b. The next city council meeting is Tuesday, Feb. 4 at 7 p.m. in the council chambers at city hall and via Zoom.
- c. City offices will be closed Monday, Feb. 17 in observance of the Presidents' Day holiday.
- d. City council meetings and work sessions are open to the public. Current and previous meetings are available for viewing and listening at www.crystalmn.gov.

7. Adjournment

**Denotes no supporting information included in the packet.*

Have a great weekend; stay healthy. See you at Tuesday's meeting.