



CITY of CRYSTAL

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Posted: Feb. 28, 2025

City Council Meeting Agenda
Tuesday, March 4, 2025
7 p.m.
Council Chambers/Zoom Meeting

The city manager's comments are bolded.

1. Call to Order, Roll Call and Pledge of Allegiance
2. Approval of Agenda
The council will consider approval of the agenda.
3. Appearances
 - 3.1 Sergeant Jake Albers and a representative from Project Delta will introduce facility dog "Moe" to the city council.*
4. Consent Agenda
The council will consider the following items, which are routine and non-controversial in nature, in a single motion:
 - 4.1 Approval of the minutes from the following meetings:
 - a. The city council work session on Feb. 13, 2025.
 - b. The city council and Inclusion and Diversity Commission special joint work session on Feb. 13, 2025.
 - c. The city council work session on Feb. 18, 2025.
 - d. The city council meeting on Feb. 18, 2025.
 - 4.2 Approval of disbursements over \$25,000 submitted by the finance department.
 - 4.3 Approval of the list of license applications submitted by the city clerk.
 - 4.4 Adoption of a resolution approving acceptance of a \$8,500 grant from the Minnesota Department of Public Safety for the 2025 Law Enforcement and Fire Department Therapy Dog Program.
 - 4.5 Adoption of a resolution approving the purchase of a replacement one-ton truck with snowplow and accessories.
 - 4.6 Adoption of resolutions amending the budget and the fee schedule:
 - a. Resolution amending the budget for the fiscal year 2025.
 - b. Resolution amending the fee schedule to add organics collection.
 - 4.7 Approval of a contract with Eckberg Lammers P.C. for 2025 – 2027 prosecuting legal services.

5. Open Forum

The city council appreciates hearing from citizens about items of concern and desires to set aside time during each meeting for open forum. To provide ample opportunity for all, speaking time is limited to three minutes and topic discussion is limited to ten minutes. The mayor may, as presiding officer, extend the total time allowed for a topic. By rule, no action may be taken on any item brought before the council during open forum. The council may place items discussed during open forum onto subsequent council meeting agendas.

6. Regular Agenda

- 6.1 The council will consider the first reading of an ordinance amending the requirement for mandatory facility boarding for all animal bites.

The council is asked to consider the first reading of an ordinance amending how the city manages cases involving animal bites and the mandatory quarantine. This amendment is proposing to change where quarantine impoundment may take place to allow the quarantine to occur at a location other than the designated impound facility if the officer deems it appropriate. As explained in the memo, the current ordinance mandates quarantine in the city-designated facility. The mandatory 10-day quarantine at the city's designated pound facility is not always appropriate or required. This proposed change would permit the responding officer to use his or her discretion and permit a qualified animal owner to conduct the 10-day quarantine at home. This change would save both the city and the resident money in cases where facility impoundment is not necessary. Recommend approval of the first reading of the proposed ordinance. The second reading and adoption of the ordinance will be considered at the March 18 meeting.

- 6.2 The council will consider the second reading of an ordinance amending the membership of the Sustainability Commission, and a resolution approving summary language for publication.

The city council is asked to consider the second reading and adoption of an ordinance amending the number of members of the Sustainability Commission. At the Feb. 13 work session, the council decided to increase the number of commissioners from 10 members to 12, with the two additional members being at-large positions. The council approved the first reading of the proposed ordinance amendment at the Feb. 18 meeting. Recommend approval of the second reading, adoption and resolution for summary publication of the proposed ordinance.

- 6.3 The council will consider the appointment of Anna Rickert to the Sustainability Commission upon the effective date of Ordinance No. 2025-01, amending the membership of the commission.

The city council interviewed two candidates for appointment to the Sustainability Commission on Feb. 13. Following the interviews, the council wished to expand the number of commission members from 10 to 12. Assuming the council adopts the ordinance amendment on March 4, the ordinance amendment expanding the membership will be effective 30 days after publication, and the appointment will be effective April 12, 2025. Recommend appointment of Anna Rickert to the Sustainability Commission for an at-large seat for a term to expire Dec. 31, 2025, effective April 12, 2025.

7. Announcements

- a. The next city council work session is Thursday, March 13 at 6:30 p.m. in the council chambers at city hall and via Zoom.
- b. The next city council meeting is Tuesday, March 18 at 7 p.m. in the council chambers at city hall and via Zoom.
- c. City council meetings and work sessions are open to the public. Current and previous meetings are available for viewing and listening at www.crystalmn.gov.

8. Adjournment

**Denotes no supporting information included in the packet.*

Have a great weekend; stay healthy. See you at Tuesday's meeting.