



CITY of CRYSTAL

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Posted: March 14, 2025

City Council Meeting Agenda
Tuesday, March 18, 2025
7 p.m.
Council Chambers/Zoom Meeting

The city manager's comments are bolded.

1. Call to Order, Roll Call and Pledge of Allegiance
2. Approval of Agenda
The council will consider approval of the agenda.
3. Consent Agenda
The council will consider the following items, which are routine and non-controversial in nature, in a single motion:
 - 3.1 Approval of the minutes from the following meetings:
 - a. The city council work session on March 4, 2025.
 - b. The city council meeting on March 4, 2025.
 - 3.2 Approval of disbursements over \$25,000 submitted by the finance department.
 - 3.3 Approval of the list of license applications submitted by the city clerk.
 - 3.4 Adoption of a resolution accepting a donation.
 - 3.5 Adoption of a resolution authorizing an application for a Hennepin County Tree Canopy Grant.
 - 3.6 Adoption of a resolution approving plans and specifications and advertisement for bids related to the Twin Oaks Park project.
 - 3.7 Approve a Proposal for Feasibility Study Services from Bolton & Menk for the Feasibility of JWC Douglas Drive Watermain Replacement.
 - 3.8 Adoption of a resolution to apply for a Department of Natural Resources Outdoor Recreation Grant for a soccer field in North Lions Park.
 - 3.9 Adoption of a resolution to apply for a Department of Natural Resources Outdoor Recreation Grant for improvements in Woodland Park.
4. Open Forum
The city council appreciates hearing from citizens about items of concern and desires to set aside time during each meeting for open forum. To provide ample opportunity for all, speaking time is limited to three minutes and topic discussion is limited to ten minutes. The mayor may, as presiding officer, extend the total time allowed for a topic. By rule, no action may be taken on any item brought before the council during open forum. The council may place items discussed during open forum onto subsequent council meeting agendas.

5. Public Hearing

- 5.1 The mayor will open a public hearing to receive comment, and the council will consider approval of a new off-sale liquor license for Gurung Spirits, LLC dba Liquor Barrel located at 2728 Douglas Dr. N.

The applicant has submitted a new off-sale liquor license application on behalf of Gurung Spirits, LLC dba Liquor Barrel located at 2728 Douglas Dr. N. for the period ending June 30, 2025. The property is zoned Commercial and is within 500 feet of Bassett Creek Park. A zoning code provision effective Jan. 1, 2025, does not allow liquor stores on property within 500 feet of a park, but this liquor store existed prior to that date and therefore is a nonconfirming use, which means it may continue but not expand. Staff has reviewed the liquor license application materials, and a background check was completed by the police department. Staff finds no reason to prohibit the issuance of the license and recommends approval.

6. Regular Agenda

- 6.1 The council will consider the second reading of an ordinance amending the requirement for mandatory facility boarding for all animal bites, and a resolution approving summary language for publication.

The council is asked to consider the second reading and adoption of an ordinance amending how the city manages cases involving animal bites and the mandatory quarantine. The first reading of the ordinance was approved at the March 4 meeting. This amendment proposes changing where quarantine impoundment may take place to allow the quarantine to occur at a location other than the designated impound facility if the officer deems it appropriate. The current ordinance mandates quarantine in the city-designated facility. The mandatory 10-day quarantine at the city's designated pound facility is not always appropriate or required. This proposed change would permit the responding officer to use his or her discretion and permit a qualified animal owner to conduct the 10-day quarantine at home. This change would save the city and the residents money in cases where facility impoundment is unnecessary. Recommend approval of the second reading, adoption, and resolution for summary publication of the proposed ordinance.

- 6.2 The council will consider a resolution awarding the contract for the 2025 Mill and Overlay project.

Areas have been identified for mill and overlay in 2025. The areas included are approximately two miles of road in the northwest quadrant of Douglas Drive/42nd Ave. N., and the north parking lot at the Community Center. The total estimated cost for the projects was \$898,127. The project includes bituminous resurfacing and concrete curb and gutter repair. Eight bids were received and the low qualified bid came in below the estimate at \$792,422.40. There is \$1,282,000 budgeted in the 2025 Long Term Plan capital fund for this work. Recommend approval of the resolution awarding the contract to Valley Paving, Inc. for the 2025 street resurfacing project.

- 6.3 The council will consider the first reading of an ordinance amending the requirements for liquor and tobacco licensing regulations.

At the February 4 work session, the council discussed amending the liquor and tobacco licensing regulations. These proposed amendments establish a cap on the number of licenses, clarify training requirements, align penalty structures for alcohol and tobacco violations, and specify the method for computing penalty timelines, aiming to enhance regulatory clarity, ensure consistency in enforcement and uphold public safety standards. Recommend approval of the first reading of the ordinance amendments. The second reading and adoption of the proposed ordinance amendments and the administrative penalties will be considered at the April 1 council meeting.

7. Announcements

- a. The next city council meeting is Tuesday, April 1 at 7 p.m. in the council chambers at city hall and via Zoom.
- b. City council meetings and work sessions are open to the public. Current and previous meetings are available for viewing and listening at www.crystalmn.gov.

8. Adjournment

**Denotes no supporting information included in the packet.*

Have a great weekend; stay healthy. See you at Tuesday's meeting.