



**CITY of CRYSTAL**

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Posted: Sept. 12, 2025

City Council Meeting Agenda  
Tuesday, Sept. 16, 2025  
7 p.m.  
Council Chambers/Zoom Meeting

**The city manager's comments are bolded.**

1. Call to Order, Roll Call, and Pledge of Allegiance
2. Approval of Agenda  
The council will consider approval of the agenda.
3. Consent Agenda  
The council will consider the following items, which are routine and non-controversial in nature, in a single motion:
  - 3.1 Approval of the minutes from the following meetings:
    - a. The city council work session on Sept. 2, 2025.
    - b. The city council meeting on Sept. 2, 2025.
  - 3.2 Approval of disbursements over \$25,000 submitted by the finance department.
  - 3.3 Approval of the list of license applications submitted by the city clerk.
  - 3.4 Adoption of a resolution accepting a donation.
  - 3.5 Approval of the resignation of Alex Popp from the Parks and Recreation Commission.\*
  - 3.6 Approval of the appointment of Sonja Roby to the Parks and Recreation Commission.
  - 3.7 Adoption of a resolution recognizing Sept. 17 - 23, 2025, as Constitution Week in the City of Crystal.
  - 3.8 Adoption of a resolution recognizing September 27, 2025, as Walk for Alopecia Day in the City of Crystal.
  - 3.9 Adoption of a resolution authorizing a grant agreement with the Minnesota Department of Public Safety for the 2025-2026 Towards Zero Death Enforcement program.
  - 3.10 Gambling Funds Update.
4. Open Forum

(The city council appreciates hearing from citizens about items of concern and desires to set aside time during each meeting for open forum. To provide ample opportunity for all, speaking time is limited to three minutes and topic discussion is limited to ten minutes. The mayor may, as presiding officer, extend the total time allowed for a topic. By rule, no action may be taken on any item brought before the council during open forum. The council may place items discussed during open forum onto subsequent council meeting agendas).

5. Regular Agenda

- 5.1 The council will continue discussion of civil penalties for violation of liquor license regulations by Missy Hope, Inc., LLC d/b/a Hope Liquor, located at 111 Willow Bend.

**Following routine alcohol license compliance checks late last year, an employee and owner of Hope Liquor was adjudicated for selling alcohol to a minor. The City Council may now impose civil administrative penalties against the license holder. This is the first alcohol violation for Hope Liquor, and according to the City Code in effect at the time of the offense, the City Council may impose a penalty of a \$750 fine and a one-day license suspension. This item was previously discussed at the Sept. 2 meeting, and the city council postponed the imposition of civil penalties for violation of liquor license regulations until the Sept. 16 council meeting to allow for further discussion. Pursuant to the city ordinance and the penalty for a first violation, staff recommends that the City Council impose a one-day license suspension and a civil fine of \$750.**

- 5.2 The Council will consider resolutions approving the preliminary 2026 budget and property tax levies, and setting the date for the Truth and Taxation public input meeting.

**During August and September, the City Council reviewed the 2026 preliminary general fund budget and levies during several meetings. The original forecast for the 2026 levy had an expected increase of 14.53%. Since the 2025 budget approval last December, additional factors, including additional staffing requests, wage and benefits adjustments, general inflation, and additional capital savings needs, have brought the proposed preliminary levy increase to 15.87%. Additional budget discussions will continue up to the December Final Budget and Levy adoption. Staff recommends the adoption of the resolutions approving the 2026 preliminary budget and levies.**

- 5.3 The council will consider a resolution approving a Conditional Use Permit (CUP) for expansion of Early Steps Learning Foundation at 6122 42<sup>nd</sup> Ave. N.

**This child day care operates in the lower level of Brunswick United Methodist Church and has applied for a CUP amendment to expand from the current limit of 55 children to a maximum of 72 children. Staff and the Planning Commission recommend approval of the CUP amendment with the noted conditions.**

- 5.4 The council will consider an interim ordinance modifying the zoning moratorium in the TC and TC-PD districts.

**Based on the Aug. 19 work session discussion, staff has prepared two versions of an ordinance removing some TC-PD zoned properties from the zoning moratorium. Option 1 would remove areas A and B, and Option 2 would remove areas A, B and C. The Council**

**may also take no action, which would leave the moratorium in place over the entirety of the TC and TC-PD districts for the duration of the zoning study.**

**6. Announcements**

- a. Crystal Farmers Market is every Tuesday from 3—6:30 p.m. at the Crystal Community Center and runs through Sept. 30.
- b. On Thursday, Oct. 2, some members of the City Council and Planning Commission may be participating in a tour of redevelopment districts along the Green Line Extension in St. Louis Park and Hopkins from 5:00-7:30 p.m.
- c. The next city council meeting is Tuesday, Oct. 7, at 7 p.m. in the council chambers at city hall.
- d. The city is accepting applications for several volunteer positions on our boards and commissions. We have openings on the Sustainability Commission, Inclusion and Diversity Commission, Planning Commission, Employee Review Board, and on the Metro Blue Line Business Advisory Committee. For more information, please visit the city's website.
- e. City council meetings and work sessions are open to the public. Current and previous meetings are available for viewing and listening at [www.crystalmn.gov](http://www.crystalmn.gov).

**7. Adjournment**

*\*Denotes no supporting information included in the packet.*

**Have a great weekend; stay healthy. See you at Tuesday's meeting.**